

**Instructor Information:**

Señora K. Holland

Room: 209

Tutoring/Conferences: Friday or *by appointment*E-mail: [hollaka@boe.richmond.k12.ga.us](mailto:hollaka@boe.richmond.k12.ga.us)**Course Description:**

Spanish is a modern languages course designed for students who are taking their first two years of high school foreign language credit. This course teaches basic language patterns and vocabulary, focusing on all four language skills listening, speaking, reading and writing. Culture is also an integral part of the course and is introduced through the use of media, adapted readings and class discussions. In addition to written tests and quizzes, students may also be assessed by means of listening and speaking activities or performance based assessments. Homework assignments are an integral part of this course; they reinforce and build new connections between concepts/skills explored in class, which enable students to participate in class in a more meaningful way. Active participation is expected to excel in this course.

**Course Goals:**

1. Communicate in Spanish
2. Gain Knowledge and Understanding of Spanish Culture
3. Connect Spanish with Other Disciplines and Acquire Information
4. Develop Insight into the Nature of Language and Culture
5. Participate in Multicultural Communities and Global Societies

**Textbook:**

*Realidades* Level I/II textbook (Pearson) – will be checked out via the Media Center or accessed online

**Materials Needed:**

- One binder with dividers
- College ruled paper
- Pencils
- Blue or black pens ONLY
- Highlighters
- Spanish dictionary (optional)
- Flashcards (3x5 & 5x8)
- Sticky notes
- Flash drive
- Planner
- 4 Composition college ruled 100 pg (minimum) notebooks

If you are willing to donate any extra supplies, I would appreciate it. Supplies requested:

- Pencils/pens
- tissue
- hand sanitizer
- paper
- Anything else that could be used for instruction.

¡Gracias!

**Instructor's Values:**

1. Honesty. Honesty to yourself. Honesty to me.
2. Plagiarism ranks among the worst infractions of honesty and done at the university level results in a mandatory expulsion. Be careful how you research; do NOT present others' ideas or words as your own. If discovered, a zero will be given for the assignment, parent contact home will be made, and a referral will be written for cheating (repeated offenders), which will jeopardize your possible admittance into NHS.
3. Civility and maturity at all times. We will be reading on a wide range of topics; discussion can quickly become heated.
4. For every outside reading, you come with your notes/annotations on the text prepared for discussion. Or you honestly admit you didn't do it. This is an upper level class. Weekly this class should average 5-7 hours of your free time.
5. For those who are introverts: Don't deprive of us of your perspective. Those of you who are extroverts: Pass the ball and let / encourage others to speak.
6. Attitude and dedication cause success as much as natural ability and intellect. When you approach a text, class, or whatever with negative expectations, you will make the experience negative. Be open. Be aware of your attitude.

**Rules:**

1. Always be on time and come prepared to learn and work.
2. Respect yourself, your homies, your haters, your higher ups, and your high school!
3. Keep all distractions away from the classroom.
4. Use positive and supportive language (no put downs)!

**Discipline:**

1. Conference with student
2. Detention
3. Parent Contact/Conference
4. Referral to office

NOTE: Discipline is subject to change dependent on the situation and not in any particular order. There are situations that mandate direct referral to office. See Handbook.

**Academic Honesty:** Students will do their own work. Any student caught or suspected of cheating/plagiarizing will receive consequences. Academic dishonesty includes cheating, fabricating or falsifying information or sources, improper collaboration, submitting the same paper for different classes without permission, and plagiarism. Plagiarism occurs when writers deliberately or unintentionally use another person's language, ideas, or materials and present them as their own without properly acknowledging and citing the source. Google Translate is a form of plagiarism. **DO NOT USE IT!** Cheating, plagiarism, the use of translators, or any form of academic dishonesty in this course results in one or more of the following consequences: failure of the assignment, parent contact, and repeated offenders will result in a disciplinary referral. Cite sources carefully, completely, and meticulously; when in doubt, cite. You are always welcome to come to tutoring for editing or have a classmate peer-review your work when you are not taking a test. Challenge yourself and do it on your own!

**Computer/Technology/Printer access:** It is imperative that you have access to a computer and working printer at all times. To prevent technology access being restrictive, assignments whenever possible will be formatted to be cell phone friendly. As needed, physical packets of the materials will be made available. Should Canvas be down, students will have the option of submitting assignments via Microsoft Teams or email. Students should tell the teacher whenever this option is utilized otherwise it will not be considered submitted.

**Grading scale:**

100% - 90% - A  
89% - 80% - B  
79% - 75% - C  
74% - 70% - D  
69% - 0% - F

**Grade Break Down:**

Performance Based Assessments/Projects – 30%  
Tests/Quizzes – 40%  
Practice (Classwork/Participation/Homework) – 30%

**Attendance & Tardy Policy:** Your daily, timely attendance is required. Class will begin promptly and will last up to the dismissal bell. You will be considered absent/cutting class if you are 10 or more minutes late. The instructor considers it rude when you begin packing up before class is over.

**Absences:** The course follows the official district policy: for every day the student has an *excused* absent, he/she has up to five days to make up his/her excused work. Make up assignments/assessments are accessible in designated areas of the classroom as well as online.

**Late/ Missing Work Policy:** Assignments are due at the beginning of class. If an assignment is turned in after being collected, it is officially a day late. Late work or unexcused absences will be accepted using the following policy:

1 day late = 10 points reduction in grade  
2 days late = 20 points reduction in grade  
3 days late = 30 points reduction in grade  
4 days late = 40 point reduction in grade  
5 days late = 50 point reduction in grade  
No assignment will be collected after 5 days late.

Please Note:

1. The teacher has the choice of following the above policy or accepting late work from all students without penalty.
2. \*To maintain academic integrity, the teacher may refuse late work that students attempt to turn in after the original assignment has been graded and returned to the class.
3. Submit your missing/late work in the “Late” basket. At the top of the assignment, please write how many days late it is and why it is late. Work without the number of days and the reason will not be accepted. Your honesty is appreciated. Example: Late 1 day because I was too tired after drama rehearsal and had to study for a calculus quiz.
4. While due dates will be employed, they can be extended under extenuating circumstances. For students to receive a deadline extension without penalty, they must communicate with the teacher via one of the approved, normal means of communication BEFORE the due date passes. Examples of means of communication include but are not limited to: email, Remind, and Canvas message. If due dates need to be extended repeatedly, students can expect a parent conference will be scheduled.

**Canvas Plan:**

- Have resources/modules available and ready.
- Each Module will consist of the following:
  - Prerecorded instruction lessons with interactive questions. Videos are not to exceed 20 minutes
  - A chat/discussion assignment that engages with the topics
  - Submission of a spoken activity, preferably using FlipGrid to create the file
  - A written activity scaffolded to the skill of the student with preference given to uploaded pictures of hand-written work

- A reading activity with question responses
- Assigned workbook/textbook pages. Again, preference will be to upload images of handwritten work in the workbook or on notebook paper (to go into binder)
- Submission of lecture notes (again preference for hand-written work). These will vary from guided notes provided by the teacher or self-created notes from information given in the lecture.
- One-two major assignments/projects/PBA per module

**Major Assignments/Projects/PBAs:**

- Content/grammar quizzes will be in Canvas, Quizlet, or Quia with time restrictions
- Handwritten Grammar and Content Review sheets are to be submitted before a major performance task is administered
- A performance-based assessment will be given per module. This will vary depending on the content and will be graded with a specific rubric. There will be a speaking component to be recorded and posted on FlipGrid
- Students can correct and/or resubmit their assignment by the given deadline to improve their grade by 50% if they correct the errors with limited teacher feedback.

**Differentiation Plan:**

- Face to Face: Students will operate in a flipped classroom format with more hands on time from the teacher. They will also have a significant amount of class time provided to complete the assignments posted in Canvas.
- Online: Students will operate semi-independently with frequent electronic check-ins. The weekly synchronous hour will be formatted as a brief review of module topics, emotional well-being check-ins, and Q&A. Occasionally, it will also provide time for synchronous student presentations.

**Grade Recovery:**

In an effort to help students who are behind academically, there will be different ways for credit/grade recovery. At the discretion of the teacher, this may include but is not limited to:

- Retake of a quiz/test (averaged out with the original score for a final score in the gradebook)
- Duolingo
- Chapter review pages of notes

**Extra Credit Policy**

I do not give extra credit assignments to individual students. Frequently, all students will have the opportunity to earn extra points during class activities. Occasionally, a bonus question or more may appear on some exams or quizzes. Be attentive to find out more details when extra credit opportunities are given.

### SYLLABUS AGREEMENT for SPANISH

Please complete, sign, and return this form to your instructor

Name \_\_\_\_\_ Class: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

Have you ever studied Spanish before? Yes / No If yes, for how long? \_\_\_\_\_

Have you studied other foreign language(s)? Yes / No If yes, for how long? \_\_\_\_\_

Which language(s)? \_\_\_\_\_

Is Spanish spoken in your home and/or at work? Yes / No By whom? \_\_\_\_\_

How frequently? \_\_\_\_\_

Access to Technology: CIRCLE **Y** or **N**

Anything I should know (Allergies, Medical conditions, Unusual circumstances):

---



---



---

If you have previously studied Spanish at ARC, please provide the following information:

Course \_\_\_\_\_ Instructor \_\_\_\_\_ Semester \_\_\_\_\_ Grade \_\_\_\_\_

Is there additional information about yourself that you want me to know?

---



---

I have read the class syllabus.

I understand the academic integrity policy and the grading policy.

I give my child permission to view movies/video clips as they relate to the curriculum of the class.

I give permission for my student to be photographed or videotaped for academic purposes.

I have access to the internet and will review the parent portal to check on my student's progress.

I understand that teachers will make every effort to post grades as quickly as possible upon receipt of student work. However, the posting of grades for major papers and projects may take longer.

I give permission to use my student's work or data for content decisions, curriculum development, student models, and professional publications.

I understand that course expectations may change due to time constraints or other unavoidable circumstances.

By signing, I acknowledge that I have read the syllabus for Spanish, and I agree to abide by the guidelines set forth.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_